* You will need to be at least 20 years of age to drive the Land cruiser or Sprinter Van and Ford Transit.
* You will need to be at least 21 years of age to drive the Minibus. C+S cover the cost of getting a full D1 licence for the minibus up to a maximum of €400.

**Step 1:** A Committee must provide Clubs and Societies Administrator (CSA) with a signed **COMMITTEE LETTER OF ENDORSEMENT** (link to form) stating that they are happy to have said individual drive on behalf of the Club or Society and specifying which vehicle you will want them to drive. The following steps cannot be completed until this form has been provided.

**Step 2:** The individual wishing to become a C&S driver must now provide CSA with:

* The completed **ADDITIONAL DRIVER FORM** (link to form)
* A signed **VEHICLE PROTOCOL FORM** (link to form). Please read this document carefully before you sign- If the protocol is not adhered to throughout the year your Club/Society will be penalized.
* 2 most recent insurance cert showing driver has no claims.

**Step 3:** Driver must provide CSA with a copy (front and back) of their current driving licence. Driver must then complete and pass a **DRIVER PROFICIENCY TEST.** Proficiency tests will be held in week 3 of Semester 1 and Week 3 of Semester 2.

Checklist: **Renewing driver rights**

If your club or society has had a driver in previous academic years you will need to renew their rights to drive the C&S vehicles in September 2014. This would involve *all steps above with the exception of Step 3.*